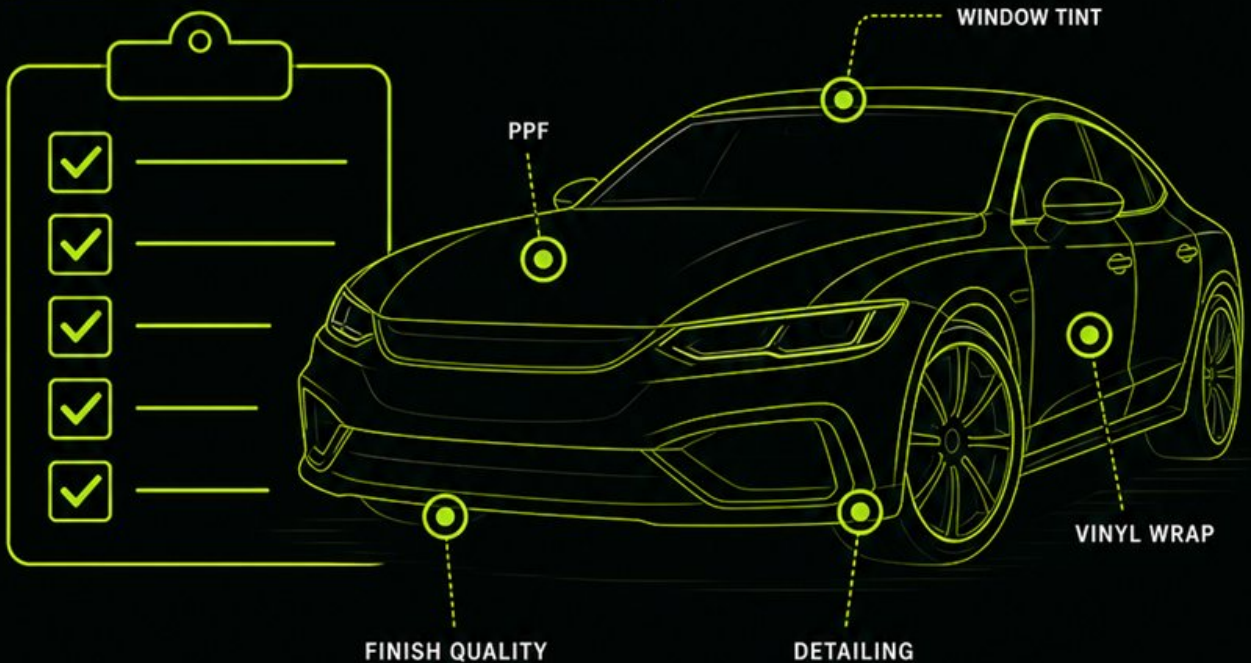




INSTALLER REPORT LIBRARY

THE VEHICLE DELIVERY CHECKLIST PACK

QC, photos, handoff & review
scripts for every install



QUALITY
CONTROL



DOCUMENT
EVERY DETAIL



PROFESSIONAL
HANDOFF



DRIVE 5-STAR
REVIEWS

CHECKLIST 1

Pre-delivery quality control

- ☐ Inspect every edge under raking light - lifted corners fail at day three, not day thirty.
- ☐ Check for contamination, fingers, and dirt specks from the driver's seat view first.
- ☐ Verify heat-shrink is fully set on rear glass - no banding or fingers at defroster lines.
- ☐ Confirm all removed trim, gaskets, and third-brake-light covers are reinstalled.
- ☐ Test every window twice - up and down - after roll-down timers are explained.
- ☐ Wipe interior touch points: steering wheel, door cards, seat controls.
- ☐ Photograph the finished car - four corners, plus close-ups of the best work.

CHECKLIST 2

Customer handoff script

- ☐ Walk the customer around the vehicle before payment - point at the cleanest work first.
- ☐ Explain curing: haze and moisture pockets are normal for 3-14 days depending on climate.
- ☐ State roll-down timing clearly and put it on the receipt (24-72 hours).
- ☐ Hand over the care card: no ammonia cleaners, soft microfiber only.
- ☐ Explain the warranty in one sentence and where to find it in writing.
- ☐ Ask for the review while you are both standing at the car - QR code on the counter.
- ☐ Log the vehicle, film used, and lot numbers before the car leaves.

CHECKLIST 3

Photo documentation standard

- ☐ Four-corner exteriors at 3/4 angle - same order every car, every time.
- ☐ Straight-on rear shot showing rear glass work.
- ☐ One interior-out shot per side showing edge lines at the top of the glass.
- ☐ Close-up of dot-matrix areas and antenna work if applicable.
- ☐ Before/after pair for social - shoot the before at drop-off, not from memory.
- ☐ Name files by date-vehicle-service so any employee can find them later.
- ☐ Back up weekly - your portfolio is a business asset, treat it like one.

KEEP GOING

From the Installer Report desk

Consistency at delivery is the cheapest marketing you will ever buy. Every clean handoff creates a reviewer, a referrer, and a repeat customer.

For weekly operator intelligence, subscribe to the free Weekly Brief at installer.report/newsletter.

More playbooks and field guides live in the Installer Library: installer.report/library.

FIELD NOTE

Print these pages and laminate them at the counter - checklists only work when they are visible.